Vanguard Learning Trust

Publication scheme, spring 2025

This document sets out information which is made readily available by Vanguard Learning Trust under the terms of the Freedom of Information Act 2000.

Further information may be requested about the organisation by submitting a request under the Freedom of Information Act 2000. Where the information relates to individuals, a subject access request may be made under the Data Protection Act 2018. The Trust's policy in relation to requests under both pieces of legislation is available on its website (click here).

The table below outlines where Trust information can be found.

Governance information	Available from
A copy of the current articles of association	Trust website (free)
A copy of the current master funding agreements with the Department for Education	Trust website (free)
An organogram of the governance structure of the Trust, along with the current scheme of delegation and governance framework	Trust website (free)
A copy of the 'vision and values' of the Trust	Trust website (free)
A current list of members and trustees of the Trust, with details of their terms of office	Trust website (free)
Meeting attendance information for the Trust for the previous academic year	Trust website (free)
A copy of statutory accounts for at least the last three years (once formally agreed by the Education and Skills Funding Agency)	Trust website (free)
A copy of all other statutory accounts (not otherwise on the Trust website)	On request from chief financial officer (free)
The register of business interests for the Trust for the current academic year	Trust website (free)
Policy on payment of allowances to members, trustees and governors	On request from chief financial officer (free)
Minutes, agendas and papers considered at meetings of the board of trustees for the current and last three years (except where information is properly considered to be confidential to the meeting). Documents may be annotated to protect the confidentiality of third parties.	On request from the governance team (vltgovernance@vlt.org.uk)
Minutes, agendas and papers considered at meetings of the local governing bodies for the current and last 3 years (except where information is properly considered to be confidential to the meeting). Documents may be annotated to protect the confidentiality of third parties	On request from the governance team (vltgovernance@vlt.org.uk)

Financial information	Available from
A copy of our Trust procurement policy	On request from the governance team (vltgovernance@vlt.org.uk)
A copy of the Trust finance policy	On request from the governance team (vltgovernance@vlt.org.uk)
Executive pay report for the last 3 years	Trust website (free)
Gender pay gap report for the last 3 years	Trust website (free)

School improvement	Available from
Review of School Improvement work across the Trust	Trust website (free)

Policies and procedures	Available from
Current policies on: ● Attendance policy (Part A) ● Behaviour policy (Part A) ● Complaints policy ● Data protection policy ● Equality policy (Part A) ● Executive summaries of policies ● Freedom of information policy ● GDPR privacy notice ● Health, safety and welfare policy (Part A) ● Home school communication protocol (Part A) ● Safeguarding policy (Part A) ● Unacceptable behaviour on school premises policy ● Whistleblowing policy Part B policies can be found on each school's website.	Trust website (free)
Copies of the Trust's HR policies including pay and appraisal policies for both teaching and support staff	On request from the governance team (vltgovernance@vlt.org.uk)

Communication	Available from
Termly Trust newsletters and special edition newsletters	Trust website (free)